

DRAFT
VILLAGE OF PINCKNEY
PLANNING COMMISSION
MONDAY, NOVEMBER 4, 2024

CALL TO ORDER:

The meeting was called to order by Chairperson Oliver at 7:02 p.m.

Present: Jennifer Cooke (Ad hoc Member)

Savanna Gee

Bree Kraut

Joseph Hartman

Alex Smith

Christine Oliver

Absent: Mike Carney (Ad hoc Member), Deborah Grischke & Trisha Wagner

Also Present: Julie Durkin, Zoning Administrator

PLEDGE OF ALLEGIANCE:

Chairperson Oliver led those present in the pledge of allegiance.

APPROVAL OF AGENDA:

Motion by Gee, supported by Smith

To approve the agenda as presented

VOTE: Ayes: 5 Nays: 0 Absent: 2 Vacancy: 0 MOTION CARRIED

APPROVAL OF MINUTES:

Motion by Hartman, supported by Gee

To approve the minutes of the September 4, 2024 regular meeting as presented

VOTE: Ayes: 5 Nays: 0 Absent: 2 Vacancy: 0 MOTION CARRIED

REPORTS:

Councilman Hartman updated the Commission on the ordinances Council has been working on, a new website company recently hired by the Council, Spooktacular being successful, and the purchase of new digital speed limit signs. Lastly, he stated that October is Library appreciation month.

ZA Durkin stated that the applicant for Essence will be holding off submittal for one more meeting to ensure that they have met all of the requirements to hopefully receive final approval in January.

ZA Durkin stated that she has provided some information after a recent discussion regarding the speed limit on M36. The most recent study conducted by MSP shows that the limit is set properly according to their criteria and calculations and data.

A brief discussion was held regarding The Means Project property that has recently been placed up for sale.

PUBLIC FORUM:

Chairperson Oliver opened public forum at 7:07 p.m. Hearing no public comment, the public forum was closed at 7:07 p.m.

OLD BUSINESS:

1. For Kids' Sake – Request for Extension

ZA Durkin stated that a couple of months ago the Commission granted an extension of the special land use for the child care facility. Since that time, the Council ad hoc ordinance committee has reviewed the ordinance section that addresses the requirements for child care facilities. After the review of other ordinances of concern, the plan is to send them as a group to the Commission for review and public hearing. Both the special land use and site plan are expiring in November. The applicant has made a request for an extension until such time as the ordinance amendment is finalized.

Motion by Hartman, supported by Smith

To approve the extension of the Special Land use and Site Plan for For Kids' Sake at 125 E. Unadilla until such time as resolution/adoption of revised language dealing with the requirement of on-site playgrounds for child care facilities.

VOTE: Ayes: 5 Nays: 0 Absent: 2 Vacancy: 0 MOTION CARRIED

NEW BUSINESS:

1. BTC 475 Pinckney, LLC (Stefan Kril) – Schedule Public Hearing for Special Land Use

ZA Durkin explained that in October of last year, Mr. Kril entered into an agreement with the Village for the conditional rezoning of the property at 183 E. Hamburg from R-4 to SBD. The special land use request is the next step in the re-approval process for the indoor/outdoor recreation facility that had previously been approved in 2018. In order to proceed, the Commission should set a public hearing for the December meeting.

Motion by Smith, supported by Gee

To set a public hearing for the December 2, 2024 meeting for consideration of Special Land Use at 183 E. Hamburg for BTC 475, LLC to allow commercial indoor and outdoor recreation in an SBD zoning district

VOTE: Ayes: 5 Nays: 0 Absent: 2 Vacancy: 0 MOTION CARRIED

2. Amendment to Bylaws – Discussion

ZA Durkin reviewed the suggested changes to include the ad hoc members and public participation through on-line meetings. It has been requested that we add some discussion regarding excused and unexcused absences from meetings by Commission members. This would be appropriate to include in this discussion as Section 5 of the bylaws addresses that issue.

Discussion was held on the definition of “excused” and recognizing the distinction of excused versus unexcused by the Board. Discussion was held on the Board excusing for cause at each meeting.

Councilman Hartman stated that he would prefer not to have the requirement for new members to attend the Citizen Planner program in the bylaws.

Discussion was held on proper notification when a member cannot be present at a meeting. Discussion was held on the consequences for continued absences. Discussion was held on the people who serve on boards and commission doing so to serve the community. Discussion was held on a position on the Commission being taken by someone who is continually absent that may be filled with someone who wishes to serve on the board. It was stated that in the past, it has been difficult to even find individuals to serve in this capacity. It was further stated that an appointment is by nomination by the Village President who may want to address any issues with an individual member. It was stated that we should look at language that gives some discretion rather than absolute.

The consensus was that we will look at some additional language to be incorporated and absences will be acknowledged as excused after roll call moving forward.

Discussion was held on requiring training. ZA Durkin stated that requiring attendance of the Citizen Planner has been a policy for some time and training is an important part of holding the position. It could be similar training. Discussion was held on making exception for someone who may have equivalent experience. Discussion was held on the benefits that people receive by attending the course.

Discussion was held on the changes to the language for online meetings. Durkin stated that given potential issues with technology, she simply wanted to make sure that if people wish to participate in a public meeting, they should do so in person. We are not looking at eliminating participation online, but it should not take the place of in-person comment.

Discussion was held on adopting the public participation plan by reference within the bylaws. Given that the bylaws are adopted every two years, it would be a good time to review the public participation plan document as well.

PUBLIC FORUM:

Chairperson Oliver opened the public forum at 7:30 p.m.

Julie Amy discussed the public wishing to be a part of the boards and commissions and having a welcoming environment for participation. If the seats are available for people to sit in, there may be people who actually want to sit in them.

Hearing no further public comment, the public forum was closed at 7:35 p.m.

MEMBER DISCUSSION:

Commissioner Kraut introduced herself and gave a brief description of her business and her desire to help the community thrive. She shared some observations of the information she has been provided to acquaint herself with the Commission and her role.

ADJOURNMENT:

Motion by Smith, supported by Hartman

To adjourn the regular Planning Commission meeting at 7:45 p.m.

VOTE: Ayes: 5 Nays: 0 Absent: 2 Vacancy: 0 MOTION CARRIED

Respectfully submitted,

Christine Oliver, Chairperson

Julie Durkin, Zoning Administrator
Recording Secretary

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